

Pre-DRC Launch Tasks

CHECKLIST

Goal: This checklist provides a list of all activities that should be completed before your first day of implementing the DRC. This lists includes tasks that should be completed on the website, in the classroom, and in communication with the child and family.

Step 1: Getting Oriented to the Website

- Write your website password down and store it in a secure location
- Save a shortcut to the website on your desktop or in your browser bookmarks
- Complete the DRCO Orientation

Step 2: Creating the DRC

- Complete the DRC Development Wizard
- Track Student Behavior for 5 days
- Customize the DRC with pictures if desired (optional)

Step 3: Creating a Reward System

- Complete Step 3 of the Website
- Elicit Ideas for rewards from the child (optional)
- Create a Reward Menu for the child

Step 4: Preparing for DRC Launch

- Develop a plan for where you will keep the DRC for tracking student behavior
- Watch DRC Implementation Videos on the Resources page
- Explain the DRC to parents and their role in supporting their child
- Explain the DRC, implementation procedures, and Rewards Menu to the child
- Set DRC Intervention Start Dates for all targets (see “Targets” tab)
- Print enough DRCs for 1 week
- Print 1 weekly tracking form
- Print 1 reward menu